

Johnna Bruhn, Superintendent  
Pat Copeland, Business Manger  
Margaret Green, Secretary

District No. 5  
**Mosquero Municipal Schools**

P.O. Box 258 \* 43 McNeil Ave.

Mosquero, N.M. 87733

Phone 575-338-4653 \* Fax 575-673-2305

Board of Education

Victor R. Vigil, President  
Amanda Culbertson, Vice-President  
Jacob Green, Secretary  
William Lewis, Member  
Vacant Position, Member

This meeting will be held in compliance with the New Mexico "Open Meetings Act," NMSA 1978, Section 10-15-1 to 10-15-4. The following agenda sets forth subjects of the meeting. The order in which the Agenda is followed is subject to change by the Board, if a topic on the agenda is permitted by law to be discussed in closed session, the board may or may not, at that time, close the meeting as to such topic. An agenda may be obtained at the main office of the Mosquero Schools, twenty-four (24) hours prior to the meeting. All action items on the agenda are marked with an asterisk (\*) and may be first studied, reviewed and discussed by committee. The meeting is also being conducted in accordance with the Americans With Disabilities Act (42 U.S.D.12101 1991). The facility where the meeting is to be held is wheel chair accessible and handicapped parking is available. Requests for sign interpretive services are available. Requests should be received at least 48 hours prior to the meeting. To arrange for those or other handicapped services, please call the number above.

**Regular Board Meeting  
September 9, 2024 @ 6:00 PM  
Superintendent's Office**

**Zoom link:**

<https://mosquero-net.zoom.us/j/95076481269?pwd=mlkPUPgbs78znRCq3Z0WPA0i9xDLjk.1>

Meeting ID: 950 7648 1269

Passcode: 2271

1. **Call to Order, Invocation, and Pledge of Allegiance**
2. **Approve Current Agenda**
3. **Approve Previous Meeting(s) Minutes**
4. **Visitors**
5. **Superintendent's Report:**
  - a. **Budget Adjustments**
  - b. **Accounts Payable Vouchers**
  - c. **Report and Construction Update**
6. **Action:**
  - a. **Appoint New Member to Vacant Position #5**
  - b. **Approve Open Meeting Resolution**
  - c. **Approve Feeder Route Contracts**
  - d. **Approve Revisions to the Staff Handbook**
7. **Discussion:**
  - a. **Review Draft of Revised Student Handbook**
8. **Executive Session**
  - a. **Personnel—Superintendent's Evaluation**
9. **Adjournment**

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**Regular Board Meeting  
September 9, 2024 @ 6:00 PM  
Superintendent's Office**

**Members Present:**

Victor R. Vigil  
Jacob Green  
Amanda Culbertson  
William Lewis  
James Ray (became member after item 3.)

**Others Present:**

Johnna Bruhn  
Margaret Green  
Sherrie Ray  
Christina Vigil

**Quorum was established by President Vigil.**

**1. Call to Order, Invocation, and Pledge of Allegiance**

Meeting was called to order at 6:01 PM. The group said the Pledge of Allegiance and President Vigil led the invocation.

**2. Approve Current Agenda**

**019-2425** Jacob Green moved to approve the agenda with the change of moving Item 6. a. "Appoint New Member to Vacant Position #5" to directly follow Item 3. Motion was seconded by Amanda Culbertson. All were in favor. Motion carried.

**3. Approve Previous Meeting(s) Minutes**

**020-2425** Jacob Green moved to approve the minutes from the August 19, 2024 regular meeting. Motion was seconded by William Lewis. All were in favor. Motion carried.

**6. \*Action:**

**a. Appoint New Member to Vacant Position #5**

Only one letter of interest was received for Board Position #5—the letter was from James Ray.

Regular Meeting  
September 9, 2024

021-2425 Amanda Culbertson moved to appoint James Ray to Position #5, term expiring November of 2025. Motion was seconded by William Lewis. All were in favor. Motion carried.

7. Visitors - none

8. Superintendent's Report:

a. Budget Adjustments

022-2425 Amanda Culbertson moved to approve BAR# 028-000-2524-0005-I in the amount of \$46,809.17, BAR# 028-000-2425-0010-I in the amount of \$26,667.00, BAR# 028-000-2425-0012-I in the amount of \$6,216.20, BAR# 028-000-2425-0013-IB in the amount of \$51,439.00, and BAR# 028-000-2425-0014-IB in the amount of \$190.26. Motion was seconded by James Ray. All were in favor. Motion carried.

b. Accounts Payable Vouchers

023-2425 William Lewis moved to approve Voucher #2404 in the amount of \$24,803.42, Voucher #2405 in the amount of \$10,539.29, and Voucher #2406 in the amount of \$10,825.78. Motion was seconded by Amanda Culbertson. All were in favor. Motion carried.

c. Report and Construction Update

Superintendent Bruhn reported that there was a meeting with the security/IT engineer and civil engineer to address some concerns in the new building. The group also discussed the teacherage project and some sewer/property line issues.

9. Action:

b. Approve Open Meeting Resolution

024-2425 Amanda Culbertson moved to approve the 24-25 Open Meetings Resolution as presented. Motion was seconded by William Lewis. All were in favor. Motion carried.

c. Approve Feeder Route Contracts

025-2425 James Ray moved to approve the seven feeder routes presented totaling \$22,155.00. Motion was seconded by Jacob Green. All were in favor. Motion carried.

**d. Approve Revisions to the Staff Handbook**

026-2425 James Ray moved to approve the Staff Handbook as presented. Motion was seconded by Amanda Culbertson. All were in favor. Motion carried.

**e. Discussion:**

**a. Review Draft of Revised Student Handbook**

Draft was not ready to be presented to the board at the time.

**f. Executive Session**

**a. Personnel—Superintendent’s Evaluation**

027-2425 At 7:06 PM, Amanda Culbertson moved to recess the meeting into closed session in compliance with the New Mexico “Open Meetings Act,” Section 10-15-1 paragraph (H)(2) for the purpose of discussing personnel matters. Motion was seconded by William Lewis.

Roll Call Vote: Victor R. Vigil, aye; Amanda Culbertson, aye; Jacob Green, aye; William Lewis, aye; and James Ray, aye. The motion carried unanimously.

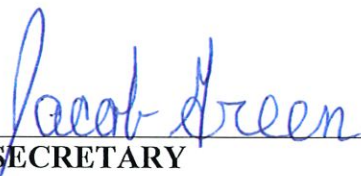
Board members and Superintendent Bruhn remained in the room; everyone else exited.

At 7:25 PM, President Vigil stated that the Board met in closed session in compliance with the New Mexico “Open Meetings Act” to discuss personnel matters. President Vigil stated no action was taken.

**g. Adjournment**

028-2425 Amanda Culbertson moved to adjourn at 7:26 PM. Motion was seconded by Jacob Green. All were in favor. Motion carried.

  
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PRESIDENT

  
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SECRETARY