

District No. 5

Johnna Bruhn, Superintendent
Pat Copeland, Business Manger
Margaret Green, Secretary

Mosquero Municipal Schools

P.O. Box 258 * 43 McNeil Ave.

Mosquero, N.M. 87733

Phone 575-338-4653 * Fax 575-673-2305

Board of Education

Victor R. Vigil, President
Amanda Culbertson, Vice-President
Jacob Green, Secretary
William Lewis, Member
James Ray, Member

This meeting will be held in compliance with the New Mexico "Open Meetings Act," NMSA 1978, Section 10-15-1 to 10-15-4. The following agenda sets forth subjects of the meeting. The order in which the Agenda is followed is subject to change by the Board, if a topic on the agenda is permitted by law to be discussed in closed session, the board may or may not, at that time, close the meeting as to such topic. An agenda may be obtained at the main office of the Mosquero Schools, twenty-four (24) hours prior to the meeting. All action items on the agenda are marked with an asterisk (*) and may be first studied, reviewed and discussed by committee. The meeting is also being conducted in accordance with the Americans With Disabilities Act (42 U.S.D.12101 1991). The facility where the meeting is to be held is wheel chair accessible and handicapped parking is available. Requests for sign interpretive services are available. Requests should be received at least 48 hours prior to the meeting. To arrange for those or other handicapped services, please call the number above.

Regular Board Meeting February 10, 2025 @ 6:00 PM Superintendent's Office

Zoom link:

<https://mosquero-net.zoom.us/j/95076481269?pwd=mlkPUPgbs78znRCq3Z0WPA0i9xDLjk.1>

Meeting ID: 950 7648 1269

Passcode: 2271

1. Call to Order, Invocation, and Pledge of Allegiance
2. Approve Current Agenda
3. Approve Previous Meeting(s) Minutes
4. Visitors
5. Superintendent's Report:
 - a. Budget Adjustments
 - b. Accounts Payable Vouchers
 - c. Report and Construction Update
6. Discussion:
 - a. Moving Forward with Strategic Plan
7. Action:
 - a. Approve Rodeo & Event Center Use Documents
 - b. Approve DOT Application/Resolution
 - c. Student Achievement Award Nomination
8. Adjournment

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**Regular Board Meeting
February 10, 2025 @ 6:00 PM
Superintendent's Office**

Members Present:

Victor R. Vigil
Amanda Culbertson
Jacob Green
James Ray
William Lewis

Others Present:

Johnna Bruhn
Hilary Hawks
Margaret Green
Derek Kellum
Christina Vigil
Twyla Cates
Kelly Cates
Bryce Barnes
Rain Barnes
Brycen Barnes
Bailey Barnes
Boyd Hazen

Quorum was established by President Vigil.

1. Call to Order, Invocation, and Pledge of Allegiance

Meeting was called to order at 6:00 PM. The group said the Pledge of Allegiance and President Vigil led the invocation.

2. Approve Current Agenda

053-2425 **Jacob Green moved to approve the agenda as presented. Motion was seconded by James Ray. All were in favor. Motion carried.**

3. Approve Previous Meeting(s) Minutes

054-2425 **Amanda Culbertson moved to approve the minutes from the January 13, 2025 regular meeting. Motion was seconded by Jacob Green. All were in favor. Motion carried.**

4. Visitors – no comment

Regular Meeting
February 10, 2025

5. Superintendent's Report:

a. Budget Adjustments

055-2425 Amanda Culbertson moved to approve BAR #028-000-2425-0028-I in the amount of \$9.00. Motion was seconded by James Ray. All were in favor. Motion carried.

b. Accounts Payable Vouchers

056-2425 Cody Lewis moved to approve Voucher #2423 in the amount of \$33,552.22 and Voucher #2424 in the amount of \$26,050.20. Motion was seconded by James Ray. All were in favor. Motion carried.

c. Report and Construction Update

Superintendent Bruhn gave a brief update on the housing project and new school construction. She is also researching creating a separate school for MConnected.

6. Discussion:

a. Moving Forward with Strategic Plan

Superintendent Bruhn informed the group that she was looking into other options for creating a strategic plan, such as one that is AI based. The leadership team will decide which direction to go.

7. Action:

a. Approve Rodeo & Event Center Use Documents

President Vigil asked the guests in attendance if they would like to speak to the board—each person would be limited to three minutes. Rain Barnes, Twyla Cates, and Boyd Hazen all voiced their concerns and questions. Overall, the guests were concerned with how these “use documents” would affect their use of the arena. The group discussed the documents. Superintendent Bruhn stated that as it stands Hilary Hawks, Derek Kellum, and Tom Bruhn would be points of contact for arena use.

There will be a meeting on February 11, 2025 at 5:00 at the arena to discuss the documents further. A special board meeting may be needed to revise the documents with changes put forth after the meeting.

057-2425 James Ray moved to approve the “Rodeo & Event Center Use Documents” as presented. Motion was seconded by Amanda Culbertson. All were in favor. Motion carried.

b. Approve DOT Application/Resolution

058-2425 James Ray moved to approve a letter to NMDOT requesting participation in the 2025 cooperative agreement program (attached to

original minutes). Motion was seconded by Jacob Green. All were in favor. Motion carried.

c. Student Achievement Award Nomination

No action was needed. Superintendent Bruhn will submit the nomination form.

8. Adjournment

059-2425 Amanda Culbertson moved to adjourn at 7:13 PM. Motion was seconded by Jacob Green. All were in favor. Motion carried.



PRESIDENT



SECRETARY

MOSQUERO MUNICIPAL SCHOOLS

"Students are our Number 1 Priority!"

P.O. Box 258 • 43 McNeil Ave.
Mosquero, New Mexico 87733
Telephone: (575) 673-2271 Fax: (575) 673-2305

Johnna Bruhn, Superintendent
Pat Copeland, Business Manager
Margaret Green, Secretary

February 10, 2025

New Mexico Department of Transportation
PO Box 10
Las Vegas, NM 87701

To Whom It May Concern:

Mosquero Schools does wish to participate in the 2025 Cooperative agreement Program in the proposed amount of Project 1-\$29,000, Project 2-\$90,500 and striping and tire stops-\$9,500 for a total request of \$129,000 for projects to be completed beginning July 1, 2025. These projects can be awarded individually or collectively based on the amount of the grant.

Items that have escalated needing attention include 1 school owned driveway and an unimproved parking area near the school gymnasium causing uneven surface area for spectators and participants at the center. We additionally need striping and stop blocks to protect the building near the gym.

The location of the driveway entrance/exits and the parking area are in fact on school property. Please see attached google maps photos.

We can complete the project and assure the district can fund the 25% match can be funded from assessments collected by the county on behalf of the school through SB-9 funds. The estimated cost of the driveway is \$29,000. The estimated cost for parking improvements is \$90,500, and striping and blocks is \$9,500 at the gymnasium.

Thank you so much for your assistance with these issues. Please contact me at (575) 403-9266 if you have any questions.

Regards,



Johnna Bruhn, Ed.D.
Superintendent
Mosquero Schools
PO Box 258
43 McNeil Ave
Mosquero, NM 87733
C: 575-403-9266 O: 575-673-2271
F: 575-673-2305

BOARD OF EDUCATION

Victor R. Vigil President	Amanda Culbertson Vice- President	James Ray Secretary	William Lewis Member	Jacob Green Member
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Mosquero Rodeo and Event Center

Facility Use Rules

1. All users, participants, boarders, volunteers, and guests must sign a liability waiver before engaging in Facility activities. Blank forms are available in the binder on the table near the concession stand or by requesting a form electronically. Leave signed waivers in the binder box.
2. Arena daily use fee: _____ per person per use; maximum _____/month. Payment instructions will be provided by Facility director. Students of Mosquero Schools, staff and their families, and school board members of Mosquero Schools are exempt from payment, but must adhere to all other rules.
3. Regularly scheduled events (weekly practice) or one-time events (rodeos/ropings) require a facility rental agreement.
4. The Facility must be reserved in advance for organized practices, events, or private use.
5. Community activities (rodeos, barrel races, ropings, etc.) have priority over practice or nonscheduled events.
6. Animals must be controlled at all times, and aggressive or dangerous behavior is not tolerated. Behavior that may cause harm to people or livestock will result in revoked privileges without refund.
7. Proper care and treatment of animals are mandatory. Abuse of horses or any animals is strictly prohibited.
8. Animals must be healthy, vaccinated, and accompanied by a current negative Coggins report.
9. All Facility areas, including the arena, RV, and trailer parking, must remain clean. Dispose of manure to designated areas.
10. Stalls must be cleaned after use; cleaning fees of _____ will apply if not properly maintained.
11. Roping chutes must remain open, and roping boxes must be shoveled and cleaned after use.
12. All Facility equipment (tractors, tools, roping dummies, etc.) may only be used with consent from Mosquero School officials and must be returned to their original location.
13. All lights and water faucets must be turned off when you leave. A \$20 fee per hour will be charged for lights or water left on after your departure time.
14. Do not leave animals unattended in the arena.
15. No animals are allowed in the building overnight without prior permission from the Facility director.
16. All doors and gates must be shut when you leave to ensure safety and security.
17. The possession or consumption of alcohol, drugs, or smoking is strictly prohibited on the property.
18. Minors must be supervised by an adult at all times.
19. No temporary or permanent modifications to the Facility are allowed without prior approval from the administration.
20. All damages to equipment or facility must be reported immediately to Facility director or administration.
21. All theft shall be reported to Facility director or administration immediately.
22. Report injuries or emergencies to Facility director immediately.
23. Horse turnout available at \$50/horse per week. Feed must be supplied by the owner. Lease agreement required.
24. Hoses shall be drained and coiled up after every use. This will prevent them from freezing in the winter and help them to last longer if not constantly walked on by livestock.

Violations of these rules may result in removal from the premises and potential bans from future use.

By signing your name you agree to abide by these rules.

Signed _____ Date _____

Print Name _____

For more information or to reserve the Facility, please contact the Mosquero Rodeo and Event Center director. Thank you for helping to maintain a safe and welcoming facility!

*Additional exempt user rules on the reverse side must be signed.

Mosquero Rodeo and Event Center

Facility Use Waiver, Release of Liability, and Indemnification Agreement

THIS IS A LEGALLY BINDING AGREEMENT. PLEASE READ CAREFULLY BEFORE SIGNING.

I. General Information: This Facility Use Waiver and Indemnification Form ("Agreement") is made and entered into on _____ 20____, by and between the undersigned individual or organization ("User") and the Mosquero Schools, the owner and operator of the Mosquero Rodeo and Event Center (the "Facility").

By signing this Agreement, User acknowledges and agrees to the terms and conditions outlined below for the use of the Facility for activities, events, or other purposes.

II. Waiver of Liability

1. Acknowledgment of Inherent Risks:

User acknowledges that participation in activities at the Facility, including but not limited to rodeo events, sports, recreational activities, and other events, involves inherent risks, hazards, and dangers that could result in personal injury, property damage, or even death. WORKING WITH EQUINES IS AN INHERENTLY DANGEROUS ACTIVITY AND INVOLVES RISKS THAT MAY CAUSE SERIOUS INJURY AND IN SOME CASES, DEATH because of the unpredictable nature and irrational behavior of horses, regardless of the extent of their training and past performance. These risks include, but are not limited to:

- Physical injuries due to animal interactions or equipment;
- Environmental hazards such as uneven terrain, weather conditions, and other natural factors; and
- Risks associated with the actions or negligence of other participants, spectators, or staff.

2. Assumption of Risk:

User voluntarily assumes all risks associated with the use of the Facility and participation in activities therein, whether those risks are known or unknown, foreseeable or unforeseeable. I understand that horses are unpredictable by nature; even well-trained horses and those that appear calm and domicile can act in uncontrollable ways without apparent reason. When frightened, angry, or under stress, a horse's natural instincts are to jump forward or sideways, to run away from danger at a trot, canter, or gallop, to kick, to buck, to rear up in front, or to bite; that horses may trip, stumble, and/or fall down while being led, ridden, or otherwise attended to; that horses may step on feet or other body parts; that the behavior of horses may be affected by weather, terrain, other animals, and the presence of people; that horses are extremely powerful. I understand these risks and voluntarily assume these risks and dangers of injury or death inherent in the presence of or handling of the horses at Mosquero Rodeo and Event Center _____ (Initial)

3. Waiver of Claims:

In consideration for being allowed to use the Facility, User, on behalf of themselves, their heirs, assigns, and personal representatives, does hereby release, waive, and discharge Mosquero Schools, its board members, administrators, employees, agents, and volunteers (collectively, the "Released Parties") from any and all liability, claims, demands, actions, or causes of action arising out of or related to any injury, illness, death, or property damage sustained in connection with the use of the Facility.

III. Indemnification

User agrees to defend, indemnify, and hold harmless the Released Parties from and against any and all claims, demands, liabilities, damages, costs, and expenses (including reasonable attorney's fees) arising out of or related to:

- User's use of the Facility;
- User's negligence or intentional misconduct;
- Injuries or damages caused to third parties as a result of User's participation or use of the Facility; and

Mosquero Municipal Schools

Mosquero Rodeo and Event Center Rental Contract Agreement

This agreement is made and entered into between **Mosquero Municipal Schools** ("Lessor") and the **Renter** listed below for the use of the **Mosquero Rodeo and Event Center** ("Facility"). By signing this agreement, the Renter agrees to comply with all terms, conditions, and fees outlined herein.

Rental Fees:

Facility Event Use: \$100 per day

Stall Rental/Electrical Use:

\$20 per night/per stall

\$40 per day/per camper

Concession Stand: \$100 per event

Event Information:

Date(s) of Event:

Name of Event:

Deposit Requirements:

A refundable deposit of **\$250.00** is required. The deposit will be returned if the Facility and parking area are cleaned up after use and all terms of this agreement are met.

Payment:

Payment for the event, including deposit, must be submitted within one week prior to the event date.

Proof of Insurance:

Proof of liability insurance with a minimum coverage of **\$1,000,000.00** is required prior to the event. The insurance policy must list **Mosquero Municipal Schools** as an additional insured.

Responsibilities of the Renter:

1. Reservations:

- Reservations must be made through the Facility director for Mosquero Municipal Schools.
- Mosquero Municipal Schools reserves the right to accept or reject any or all requests for Facility use.

2. Facility and Grounds Care:

- The Facility, grounds, and parking area must be left in the same or better condition as found.
- Trash must be removed from the premises and placed in designated dumpsters.
- All panels, equipment, and facilities must be returned to their original locations.

3. Equipment Use:

Failure to comply with the terms of this agreement may result in forfeiture of the deposit and/or additional charges. _____ (Initial)

For reservations, please contact:

Mosquero Municipal Schools

Facility Director: _____

Phone: _____